

It's that time again!!

PARTICIPANT REGISTRATION FOR THE NEW TERM BEGINS ON SEPTEMBER 1, 2017.

All of your members who are currently enrolled in the Ralphs Community Contribution Program will remain active until August 31, 2017.

1. Participants will be required to register or re-register for the new term at www.ralphs.com or by using the scanbar letter at the register starting **September 1, 2017**.
2. To enroll:
 1. Online registration (see instructions below)
3. Even if your participants registered as recently as June, July or August 2017, they will be required to register again, on or after **September 1, 2017**.
4. This notice does not apply to participants of the Food 4 Less/Foods Co Community Rewards program.

****WEBSITE REGISTRATION INSTRUCTIONS****

IF YOU HAVE NOT REGISTERED YOUR REWARDS CARD ONLINE

1. Log in to www.ralphs.com
2. Click on 'No Account? Register' (top right hand corner)
3. Follow the easy steps to create an online account
4. We are #90824
4. You will be instructed to go to your email inbox to confirm your account
5. After you confirm your online account by clicking on the link in your email, return to www.ralphs.com and click your name (you may have to sign in first).
6. View all your information and edit as necessary
7. Link your card to your organization by clicking on:
 - a. Community Rewards - Enroll
 - b. Type your NPO number or name of organization (#90824)
 - c. Remember to click on the circle to the left of your organizations' name
 - d. Click on ENROLL to finish your enrollment process

IF YOU ARE ALREADY AN ONLINE CUSTOMER

1. Log in to www.ralphs.com

2. Click Sign In
3. Enter your email address and password
4. Click on your name (In the top right hand corner under 'Welcome Back')
5. View all your information and edit as necessary
6. Link your card to your organization by clicking on:
 - a. Community Rewards – Re-enroll
 - b. Type your NPO number or name of organization
 - c. Remember to click on the circle to the left of your organizations' name
 - d. Click on ENROLL to finish your enrollment process

Thank you,

Community Contributions Staff